

Grade Appeals Committee by-laws

MISSION

The Grade Appeals Committee, which is also known as the Grade Appeals Review Board, is the final arbiter of student grade appeals that cannot be settled by appeal to the instructor, department chair, or dean of the school in which the course was taken.

BY-LAWS

Membership

The Grade Appeals Committee shall be made up of five instructional faculty members: **one from each of the four undergraduate schools, and one at-large.**

Election of Members

Nominations shall be solicited of the whole faculty, and the Faculty Senate shall elect the members of the committee from among those nominated. Members are elected for two-year, staggered terms. In even years, **one** member from **the College of Liberal Arts and Social Sciences**, one member from **the School of Education and Professional Studies**, and **one at-large member** will be elected. In odd years, one member from **the School of Engineering, Science and Technology** and one member from **the School of Business** will be elected.

Annual Report to the Faculty Senate

Due to the highly confidential nature of its work, the Grade Appeals Committee's annual report shall contain the following:

- 1) the number of cases that the Committee heard during the academic year;
- 2) a list of suggestions of improvements to the Grade Appeals Policy, if desired;
- 3) advice, reminders and/or suggestions to students, faculty and administrators, if desired.